

**NORTH STATE COOPERATIVE LIBRARY SYSTEM**  
**System Advisory Board Meeting**  
**March 20, 2009**

**CALL TO ORDER:**

The System Advisory Board of the North State Cooperative Library System (NSCLS) met this date at the Redding Public Library located in Redding, California with Chair Sue Gallagher presiding. The meeting convened at 9:25 a.m.

**ROLL CALL:**

<b>PRESENT</b>	<b>ABSENT</b>	<b>MEMBER LIBRARY</b>	<b>REPRESENTATIVE</b>
	X	Butte County Library	Patricia Koskinen
	X	Del Norte County Library District	Colleen Luttrell
X		Modoc County Library	Carol Sharp
X		Shasta Libraries	Linda Mandere
X		Siskiyou County Library	Cindy Rinne
X		Tehama County Library	Sue Gallagher
X		NSCLS System Headquarters – Exec. Dir.	Annette Milliron
X		NSCLS System Headquarters – Asst. Dir.	Patty Hector
X		Modoc County Library	Cheryl Baker

**1. APPROVAL OF MINUTES OF MAY 15, 2008 COUNCIL MEETING:**

A Motion to approve the May 15, 2008 meeting minutes was moved by Linda Mandere and seconded by Sue Gallagher. The Motion passed unanimously.

**2. INTRODUCTIONS:**

Ms. Gallagher introduced the two new SAB members; Cindy Rinne representing Siskiyou County and Carol Sharp representing Modoc County and welcomed them to the group.

**3. ANNOUNCEMENTS:**

None.

**4. ADMINISTRATOR’S REPORT**

**A. NORTHNET LIBRARY SYSTEM**

Ms. Milliron explained the reason behind the merger of the three systems. The new system will be a Joint Powers Authority (JPA). Each of the three systems will continue to exist and will join the JPA.

Ms. Milliron further explained that there will be an overarching NorthNet Council made up of all the members with a Steering Committee beneath it that does the majority of the work throughout the year. The Steering Committee will be composed of three representatives from each of the regions plus a Chair and Vice chair. Many of the meetings will have a virtual component. There will also be system-wide communities of interest on various subjects such as resource sharing, reference, and youth services. The regions can still hold their local meetings and practice some autonomy when it doesn’t affect the other libraries in the system or have a fiscal impact. Discussion ensued.

#### **B. ANNUAL MEETING NORTHNET LIBRARY SYSTEM**

Ms. Milliron reported that the first meeting as a new system will be held on 5/8/09. She would like to encourage as many member libraries as possible to attend in order to approve all of the official documents. The meeting will be held in St. Helena at Upper Valley Campus of Napa Valley College. Lunch after the meeting will be provided by the College's Culinary School.

#### **C. WEB PAGES**

The intent is to have a NorthNet website with information for the whole system, but also retain the three regions' pages with "local" information. It may make sense to combine some of the pages. Other items that are better left for each region will remain on the three respective web pages. There will be one directory of staff from all libraries. You should be able to search for ILL staff for all 45 libraries or find the ILL staff person for a specific library. The calendar has already been combined so that events in all three systems show up on it.

#### **D. LEGISLATIVE DAY**

Legislative Day will be held on April 15<sup>th</sup> in Sacramento. Library Directors usually make appointments to meet with their legislators, or their aides. A meeting will be held in the morning in which the CLA legislative Committee reviews the current issues and provides tips for talking with the legislators. There is some travel reimbursement money available to SAB members. The CLA meeting is being held in the convention center near the Capitol. Interested parties can register online.

### **5. ACTION ITEMS:**

#### **A. BYLAWS**

Ms. Gallagher asked the SAB members to review the bylaws, which have a few changes. She explained the SAB duties as they are outlined in the document. There is one change under voting and quorum that would make it easier to achieve a quorum at a meeting. The other major change is the time frame officers serve. It would change from January through December to July through June. A Motion for the System Advisory Board to accept the changes outlined in the System Advisory Board Bylaws was moved by Cindy Rinne and seconded by Linda Mandere. The Motion passed unanimously.

#### **B. SUMMER READING PROGRAM REPORT**

A Motion to for the System Advisory Board use the unspent SAB money to be divided equally among the member libraries to support the summer reading program was moved by Linda Mandere and seconded by Cindy Rinne. The Motion passed unanimously.

#### **C. REPORTS TO APPOINTING AUTHORITIES**

The System Advisory Board decided to postpone reporting until after the consolidation.

#### **D. NOMINATING COMMITTEES**

The System Advisory Board decided to leave the current officers as they are: Sue Gallagher as Chair and Linda Mandere as Vice-Chair.

### **6. BUSINESS OF THE DAY:**

#### **A. PLAN OF SERVICE 2009/2010**

Ms. Milliron directed the members to either e-mail or call her with any suggestions or comments for the Plan of Service by the end of April.

**B. REPORT ON NSCLS WORKSHOPS ATTENDED**

Sue Gallagher attended a webinar after the Day in the District on telling the community your story. Patty Hector reminded everyone that she periodically emails a list of on-ground Rural Library Initiative Grant workshops which the SAB are eligible to attend for free. Discussion ensued.

Sue Gallagher further reported that another opportunity for SAB members is to attend the California Library Association annual conference. SAB funds are available to send one person. Any SAB member is welcome to attend at their own expense. The next one will be held in Pasadena, CA over Halloween weekend. The next year it will be held in Sacramento. The conference usually falls mid-October to early November.

**C. REPORT ON COMMITTEE MEETINGS ATTENDED**

Ms. Gallagher attended the budget committee meetings and found it very educational. She noted that all the committees are very appreciative of SAB input.

**D. DISCUSSION OF SAB MEETING TIME**

The System Advisory Board decided to wait until after the May meeting to see when would be a good time for future meetings. It was suggested that the meeting start at 10:00 a.m. That time would work if the Council begins their meetings at 1:00 p.m.

**7. BOARD MEMBER ITEMS:**

Linda Mandere gave a report on Shasta Libraries. *The report is attached to these minutes.*

**8. AGENDA BUILDING/NEXT MEETING FRIDAY, APRIL 24, 2009:**

The next System Advisory Board meeting will be held on April 24, 2009 in Red Bluff and will also be video-conferenced at the Office of Education. The SAB meeting will begin at 10:00 a.m.

**9. ADJOURNMENT**

The meeting adjourned at 11:15 a.m.

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Sue Gallagher  
Chair of the Board  
March 20, 2009

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Annette Milliron DeBacker  
Clerk of the Board  
March 20, 2009