

NORTH STATE COOPERATIVE LIBRARY SYSTEM
System Advisory Board Meeting
December 9, 2005

CALL TO ORDER:

The System Advisory Board of the North State Cooperative Library System (NSCLS) met this date at the Orland Free Library in Orland, California with Chair Adrienne Haylor presiding. The meeting convened at 8:45 a.m.

ROLL CALL:

Adrienne Haylor, Willows Public Library
Jan Mountjoy, Trinity County Library
David Wilkinson, Butte County Library
Robyn Stuart, Tehama County Library
Pat Bunnell, Shasta County Library
Laura Ashkin, Plumas County Library

ALSO PRESENT:

Annette Milliron DeBacker, NSCLS Administrator
Laura Salisbury, Reference Coordinator

1. APPROVAL OF MINUTES OF OCTOBER 7, 2005 COUNCIL MEETING:

A Motion to approve the October 7, 2005 meeting minutes was moved by Jan Mountjoy and seconded by Pat Bunnell. The Motion passed unanimously.

2. INTRODUCTIONS:

There were no introductions.

3. ANNOUNCEMENTS:

David Wilkinson reported that Butte County is reviewing a proposal of increasing sales tax 1/8 cent. Discussion ensued.

Robyn Stuart reported that the Corning Branch of the Tehama County Library received a donation of money intended for large improvements to the library. The Friends of the Library decided to approach the library commission regarding using the money to expand the library by pushing out one wall. The city planner was consulted and an architect drew the plans. The cost of the expansion is approximately \$1 million because the library needs to make their bathrooms ADA compliant. The donation will not cover that amount so the Corning Friends are now looking for ways to raise the additional money. Ms. Stuart reported that the Corning Friends are holding their Christmas Thank You luncheon today at the library. The Friends' book sale in October raised a little over \$500 in a day and a half and the group plans to hold a two-day book sale in May of 2006.

Jan Mountjoy reported that Weaverville trying to provide more community programming which means they will need to extend their hours. Trinity County bought computers with spare funds from the CA Endowment for the Humanities Grant and the Friends of the Library donated additional software for the computers. Library Director Oresta Esquibel intends to form a book club in a box group. Adrienne Haylor explained that Elk Creek and Bayliss have library committees that function as an extended version of the Friends groups in those areas rather than separate groups. Discussion ensued. Ms. Mountjoy reported that a County realtor has been donating \$100 per sale of Hayfork valley property; so far the library has received \$300 so far.

Pat Bunnell reported that the new Shasta County library building is ahead of schedule. She noted that the city wants to charge a tax to pay for the building. She noted that the library had a group meet for their first Book Club in a Box discussion. Discussion ensued. It was noted that Brenda Crofts is the Book Club in a Box coordinator for North State

and her office is located in Oroville. Ms. Bunnell reported that the local quilt guild will be holding a quilt show in June, with the show's proceeds going to the Friends group. Raffle tickets for a quilt will be available at the library. Laura Ashkin reported that Margaret Miles is currently in New Zealand. She reported that a LSTA literacy grant that will provide a wireless network for Plumas County should be in operation in the library by the end of December. The library is going to offer classes to the community on Windows, Word and Introduction to the Internet. Ms. Miles is part of the Loyalton Library Project in Sierra County, which is trying to build a library in Loyalton. The bids came in one million over budget at \$359 – \$400 per square foot; the grant allows for \$217/per square foot. Discussion ensued. Ms. Ashkin reported that the Quincy Friends raised \$500 and is holding an "Adopt a State" promotion where a patron chooses their favorite book and donates \$25, they will get their name in a book. Margaret Miles spoke at the Plumas County School Board meeting in support of the school library budget after the Board had voted to cut school library funding by 50%. The Board ending up finding the money. Ms. Miles is the CLA President and "Raise Our Voice" is the theme for the next CLA Conference. Ms. Miles would like the SAB to attend the next conference which will be held on April 26th, 2006.

Adrienne Haylor reported that currently Glenn County does not have county library but two city libraries. There was a shortfall in the budget again this year. Discussion ensued. Ms. Haylor reported that the server that houses the library's catalog is about to die. The Friends group approved purchase of a new server. She reported that the Bayliss and Elk Creek branches are not hooked into the circulation system. The County Board of Supervisors has reinstated the Library Advisory Committee. A MOU will be presented to the County Board of Supervisors in January to restore the library to the 2002 level. Ms. Haylor informed the Board that two students from Chico State are currently holding an art presentation at the Bayliss Branch, "Books of Art". The Bayliss Branch is still working on the restoration of their building. Discussion ensued. The Friends' Fall book sale generated \$472, which was placed in a long term CD. It is a type of CD called a maximizer, where a few checks can be written on the account but the money will still earn interest on balance. The library is currently developing a friends/patrons wish list.

David Wilkinson asked if the System Advisory Board could make a recommendation regarding the database purchase. Discussion ensued. Mr. Wilkinson advised the Board that he preferred the purchase of the Gale database, with training for all staff in its use. Desktop training was recommended and discussed. Ms. Haylor will make a recommendation to the Council of Librarians on behalf of the Board for the Gale database.

4. ACTION ITEMS:

A. SUMMER READING PROGRAM SUPPORT

Ms. Milliron reported that the State is paying for the manuals for all library branches to use in the Summer Reading program that is developed by a national group; the theme this year is Paws, Claws, Scales and Tales. All libraries have their manuals and in March, the Council will seek approval from the SAB to use any spare SAB funds at year end for support of the Summer Reading Program. The libraries will coordinate with Redding and Chico television stations for the 30-second Public Service Announcement coverage of all libraries. Discussion ensued.

B. REPORTS TO APPOINTING AUTHORITIES

Ms. Milliron will finish the reports to appointed authorities by the end of December or early January and will forward them to the Board so they can meet with their representatives. The purpose of the reports was discussed. Pat Bunnell noted that she made her report to the Shasta County Board of Supervisors in person. Discussion ensued. Jan Mountjoy will be provided with tips on how to present the report to her Board. A copy of Pat Bunnell and Robyn Stuarts' past reports will be sent to Ms. Milliron and she will distribute a sample packet for all SAB members to review. It was noted that a copy of any reports made to appointing authorities should be sent to Ms. Milliron. Discussion ensued.

5. BUSINESS OF THE DAY

A. STATE LIBRARY BOARD

Ms. Milliron reported that the State Library Board met in October. The Board meets once a year now due to a lack of money for travel. The Board's primary purpose is to approve the CLSA systems budget therefore allowing the State Library to send the systems their money. She noted that the Board can't do much since there isn't any money

for the program. Discussion ensued. Ms. Milliron reported that many systems are doing a "natural" consolidation due to a lack of funding. The funding for the systems has not increased in over seventeen years. She noted that two systems stood up at the meeting and announced that they don't anticipate being around in two years. Discussion ensued. Ms. Milliron anticipates that recommendations and changes will be forthcoming from the forums that are currently being conducted all over the State. A statewide meeting will be held in the Spring, probably in Sacramento, to discuss what was discovered at the forums and what actions should be taken.

B. REPORT ON NSCLS WORKSHOPS ATTENDED

No workshops were attended.

C. REPORT ON COMMITTEE MEETINGS ATTENDED

Media Committee – Adrienne Haylor reported that she has received a list of what the libraries would like to purchase. Jan Mountjoy suggested that the League of Women Voters for voter materials; it was noted that the State Library is responsible for sending out the voter materials to the libraries.

Reference Committee - Laura Salisbury reported that she had attended a Reference Committee meeting.

D. REPORT ON CLA ACTIVITIES

Adrienne Haylor reported that she attended the CLA conference in Pasadena. She noted that she was very busy from beginning to end. Ms. Haylor discussed the conference. It was noted the 2006 CLA conference will be held November 10-13 in Sacramento. Ms. Milliron asked for the Board's approval to spend approximately \$400 for cow magnets to promote the Rural Library Initiative website and database. The consensus from the Board was that the magnets were a good purchase.

6. ADMINISTRATOR'S REPORT

A. DAY IN THE DISTRICT

Ms. Milliron reported that it was time to make the appointments for the Day in the District; the days are January 27 and February 3, 2006. It was decided that February 3rd is the preferred day for the visits. The ideas behind the Day in the District were discussed. David Wilkinson and Adrienne Haylor will visit Senators Keene and Aanestad in Chico. Pat Bunnell and Laura Ashton will visit Senator Aanestad in Redding. Ms. Milliron will set up the appointments.

Ms. Milliron informed the Board that Kelli Logasa will prepare and send their SAB mileage reimbursement forms via email.

7. AGENDA BUILDING/NEXT MEETING

The next meeting will be held on March 10th and will begin at 8:30 a.m. Financial support for the Summer Reading program will be placed on the agenda. The Nomination Committee will also be placed on the agenda.

8. ADJOURNMENT

The meeting adjourned at 10:53 a.m.

Adrienne Haylor
Chair of the Board
December 9, 2005

Annette Milliron DeBacker
Clerk of the Board
December 9, 2005