

**NORTH STATE COOPERATIVE LIBRARY SYSTEM**  
**COUNCIL OF LIBRARIANS MEETING**  
**November 6, 2009**

**CONVENING:**

The North State Cooperative Library System (NSCLS) Council of Librarians met this date via teleconference call with Chair Margaret Miles presiding. The meeting convened at 11:08 a.m.

**ROLL CALL:**

PRESENT	ABSENT	MEMBER LIBRARY	REPRESENTATIVE
X		Butte County Library	Linda Mielke
X		Del Norte County Library District	Linda Kaufmann
X		Humboldt County Library	Victor Zazueta
	X	Lassen Library District	Jeff Hawkins
	X	Modoc County Library	Cheryl Baker
X		Orland Free Library	Jody Meza
X		Plumas County Library	Margaret Miles
X		Shasta Libraries	Jan Erikson
X		Siskiyou County Library	Betsy Emry
X		Tehama County Library	Caryn Brown
	X	Trinity County Library	Oresta Esquibel
X		Willows Public Library	Sandie Hobbs
	X	Butte College Library	Luozhu Cen
	X	CSU Chico Library	Sarah Blakeslee
	X	College of the Redwoods Library	Rachel Anderson
	X	College of the Siskiyous Library	Dennis Freeman
	X	Feather River College Library	Tom Davis
	X	Humboldt State University Library	Wayne Perryman
X		Lassen College Library	Rosanna Brown
	X	Shasta College Library	Janet Albright
	X	Simpson University Library	Larry Haight
X		Siskiyou County Library	Lisa Musgrove
X		NSCLS System Headquarters – Exec. Dir.	Annette Milliron
X		NSCLS System Headquarters – Asst. Dir.	Patty Hector

**1. INTRODUCTIONS:**

Introductions were made.

**2. PUBLIC INVITED TO ADDRESS THE COUNCIL**

No public were in attendance.

**3. APPROVAL OF THE AGENDA**

A Motion to approve the agenda was moved by Jody Meza and seconded by Jan Erikson. The Motion passed unanimously.

**4. APPROVAL OF MINUTES – OCTOBER 16, 2009**

A Motion to approve the minutes of the October 16, 2009 meeting was moved by Sandie Hobbs and seconded by Betsy Emry. The Motion passed unanimously.

**5. CONSENT CALENDAR**

**A. FINANCIAL STATEMENT**

A Motion to approve the consent calendar was moved by Betsy Emry and seconded by Rosanna Brown. The

Motion passed unanimously.

## **6. UNFINISHED BUSINESS: REVISED DELIVERY SCHEDULE**

Ms. Milliron reported that Betsy Emry requested to have one day of delivery for Siskiyou County that goes to all branches instead of 2 days with no branch stops. This arrangement will work for Sprint. Linda Mielke asked if there was any money the system could use from reserves and Ms. Milliron explained that the system has been using reserves extensively for the last two years to subsidize the delivery deficit. North State is currently using \$45,000 from reserves for delivery this year and the Council is worried about using more. NSCLS also has to pay for retiree's benefits and OCLC charges for members, which cost more than the system receives from TBR. Ms. Mielke also asked if it is possible to spend money from other categories (like Reference) and Ms. Milliron explained that CLSA regulations don't allow that to happen; it is illegal. The State Library is aware that some categories, like delivery, are severely under funded.

Several directors discussed charging for inter-library loans or even moving materials from branches as a way to subsidize their branch runs that are being dropped from the schedule. Discussion ensued. Ms. Milliron reminded the Council that this is actually a schedule change not a change to the contract.

Ms. Mielke asked about applying for an LSTA grant. Ms. Milliron explained that even if the System came up with a feasible grant proposal and the grant was funded by the State, the money wouldn't be available for many months. Ms. Milliron stressed that this is a problem that can no longer be put off and needs to be solved now.

A Motion to approve the revised delivery schedule for the 2009/10 fiscal year with the intent of looking at all other options in future years and improving services as soon as possible was moved by Betsy Emry and seconded by Jan Erikson. The Motion passed unanimously. The new schedule will take effect November 16<sup>th</sup>. Sandie Hobbs asked if the effective date could be pushed out to December. Ms. Milliron will check with Sprint and e-mail everyone. The schedule will also be posted on the website prior to the effective date. **(Note: December 1<sup>st</sup> is the confirmed date to begin the new schedule.)**

## **7. ILL OCLC UPDATE**

Ms. Hector demonstrated to the Council Worldcat's Local Quickstart, a product that is already being paid for by the State, which NSCLS libraries could take advantage of. She used the link for the San Rafael Public Library: <http://sanrafaelpubliclibrary.worldcat.org> Since they use Innovative Interfaces for their ILS, the Council was able to see the shelf status of the library's holdings. OCLC has not written a software link that would work with TLC. Even without that link, Quickstart is a better platform than the old FirstSearch platform. It's much easier for the patrons to use and it has a button labeled "Place a Hold" which is a great improvement over the looks of the System's current group catalog. Several library directors were concerned about being able to charge a fee using the new ILL function. No one was sure if it would be done by the OCLC software or the TLC software. Ms. Milliron and Ms. Hector will talk to TLC about charging for ILS' using their system.

Ms. Hector reported that OCLC would like to meet with North State in early December. Ms. Milliron will find out whom should attend the meeting.

## **8. NEWS FROM THE STATE LIBRARY**

Linda Springer, consultant for the State Library, was on furlough today and couldn't attend the meeting. She sent a report via Ms. Hector. She reported that they are still waiting on the appointment of the new State librarian. PLF, TBR and CLSA funding is intact in the budget. The State Library lost some vacant positions, but did not have any layoffs. They are prioritizing their workload because the three furlough days per month are making it difficult to accomplish everything they want to do. She also told the Council about the contest for anyone in your community to make a video about why your community needs faster Internet access from which the Gates Foundation will chose a winner who will receive a \$10,000 LSTA grant from the State. URL: <http://cafastinternet.yolasite.com> The deadline is November 15, 2009.

## **9. ANNOUNCEMENTS**

Ms. Hobbs reported that the City of Willows is thinking that they can't run their branch libraries in the two smaller communities in the county on the money that the county is giving them. She believes the library may have to reduce the services to those communities.

Betsy Emry announced that she will retire on December 4<sup>th</sup>. Her position will be unfilled to save money. Lisa Musgrove will be the interim director and she will be working out of class.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 12:30 p.m.

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Annette Milliron DeBacker  
Clerk of the Board  
November 6, 2009